

**QUEENSBOROUGH COMMUNITY COLLEGE**  
**Of the City University of New York**

**Faculty Committee on Admissions Meeting**

The Faculty Committee on Admissions met on April 2, 2015, from 10:30 a.m. until 1:30 p.m. in the Admissions Office, A-210. This was the first meeting for re-admission into the Fall 2015 semester.

**Committee Members in Attendance:**

Dr. Kimberly Banks, English Department  
Mr. Steven Cheng, Secretary, Mathematics and Computer Science Department  
Dr. Steven Dahlke, Music Department  
Professor Kelly Ford, Chair, Business Department

**Others in Attendance:**

Ms. Jankee Guzman, CUNY Office Assistant (Admissions)

**Committee Members Absent:**

Dr. Jannette Urciuoli, Student Affairs  
Professor Dolores Weber, Nursing Department

**Business:**

The meeting was called to order at 10:45 am

**I. Approval of minutes from December 17 and 18, 2014**

The committee approved the minutes unanimously.

**II. Update on Admissions**

- (1) Updates from the Retention Management Team.
- (2) Discussions on how the admissions committee can use starfish along with counselors and advisors to recommend and monitor the courses a student takes.
- (3) Discussions on how we can help track students who has appealed in the past and if we can impose conditions on students to attend workshops.
- (4) Discussions on ways to improve communication between admissions and CCS:
  - i) Creation of a data base where the committees can exchange information and include notes regarding a student's status.
  - ii) Creation of a GPA calculator that displays projected GPA after removal of WU and F grades.

### III. Appeals for Reinstatement

The members of the committee reviewed:

Twenty five	(25)	Degree student records
Zero	( 0)	Non-Degree student records
Fourteen	(14)	NP-AAS/ NS-AAS student records

A total of thirty nine (39) student records.

#### ***THE FOLLOWING ACTIONS WERE TAKEN:***

##### **DEGREE**

- (21) Students approved re-admission with conditions for the Fall 2015 semester.
- ( 1) Students denied re-admission for the Fall 2015 semester.
- ( 3) Student's application deferred based on CCS Committee's decision.
- ( 0) Student's application held for more documentation.

##### **NON DEGREE**

- (0) Students approved re-admission with conditions for the Fall 2015 semester.
- (0) Students denied re-admission for the Fall 2015 semester.
- (0) Student's application deferred based on CCS Committee's decision.
- (0) Student's application held for more documentation.

##### **NURSING**

- ( 2) Students approved as Degree in NP2-AAS/ NS2-AAS for the Fall 2015 semester.
- (12) Students approved as Degree in LA1/BT1/MA2/MO3 for the Fall 2015 semester.

### IV. Adjournment

The meeting adjourned at 1:30 p.m.

The next meeting is scheduled for May 12, 2015 at 12:00pm.

Respectfully submitted,

Mr. Steven Cheng, Secretary  
***Faculty Committee on Admissions***

cc: President Diane Call

Dr. Cheryl Spencer, Chair, Committee on Committees

Ms. L. Bruno, Assistant Dean of Enrollment Management

#### **Members of the Faculty Committee on Admissions**

Dr. Kimberly Banks, English Department

Mr. Steven Cheng, Secretary, Mathematics and Computer Science Department

Dr. Steven Dahlke, Music Department

Professor Kelly Ford, Chair, Business Department

Dr. Jannette Urciuoli, Student Affairs

Professor Dolores Weber, Nursing Department

Ms. L. Bruno, Assistant Dean of Enrollment Management

*Minutes typed April 2, 2015*